



DEPARTMENTS OF THE ARMY AND AIR FORCE

HEADQUARTERS, MONTANA NATIONAL GUARD

P.O. Box 4789 (1900 Williams Street)
Ft Harrison, Montana 59636-4789

HRO

DATE 19 September 2006

**HUMAN RESOURCES MANAGEMENT OFFICE
TECHNICIAN VACANCY ANNOUNCEMENT NUMBER 06-440
CLOSING DATE 03 October 2006**

BARGAINING UNIT POSITION: **Range Operations Manager, GS-0301-11**

SALARY RANGE: GS-11: \$51,972.00 - \$67,567.00 PA (per annum)

LOCATION: Garrison Command, Helena, Montana

SELECTING OFFICIAL: Maj Lonnie Cook

APPOINTMENT FACTORS

EXCEPTED ☒ OFFICER ☒ WARRANT OFFICER ☒ ENLISTED ☐

COMPATIBILITY: CMF/MOS: **OFF**: O1A **WO**: 13, 91, 92

SUPERVISORY ☐ NON-SUPERVISORY ☒ PERMANENT ☒

AREA OF CONSIDERATION

AREA I APPLICANT WILL BE CONSIDERED FIRST

- ☒ AREA I All excepted permanent technicians in the Montana ARMY National Guard.
- ☒ AREA II All members of the Montana ARMY National Guard or those eligible for membership.

NATIONAL GUARD MEMBERSHIP REQUIRED: Prior to filling any excepted position, an individual must be a member of the Montana Army National Guard. The selectee must possess or obtain and be assigned to an AFSC/MOS/SSI's indicated above. Applicants must possess or be able to obtain a SECRET clearance (unless otherwise specified in Enclosure 1). Failure to meet these requirements will result in loss of employment.

Acceptance of position will cause termination from the Selected Reserve Incentive Program (Loan Repayment and Bonus programs) with or without recoupment.

SUMMARY OF DUTIES: If applicants desire, a copy of the Position Description (PD) can be obtained from the HRO. A brief statement of duties from PD No. 70569000. If applicants desire, a copy of the PD can be obtained from the HRO. The purpose of this position is to serve as a Range Operations Manager with responsibility for live fire training facilities and impact areas; serving as an advisor on all matters pertaining to the use of training center range facilities; and maintaining responsibility for the conduct and safe firing of live ordnance. Develops state and Federal financial budgets to include the Range and Training Land Program, Integrated training Area Management Program, and state budgets. Responsible for the timing, coordination, and safety of combined arms firing exercises which involves armed aircraft, maneuvering, mounted and dismounted types of indirect and direct fires. Plans, directs, and manages range activities.

PRE-EMPLOYMENT PHYSICAL: Prior to full-time employment, selected individual must complete and pass a pre-placement physical examination.

PROMOTION POTENTIAL: None.

PCS FUNDS NOT AUTHORIZED.

EVALUATIONS AND RANKING CANDIDATES: All applications must reflect your current and past employment data as well as all duty assignments, qualifications, education and training as **they relate to the basic eligibility factors of Knowledge, Skill, and Ability (KSA's), General and Specialized Experience requirements outlined in Enclosure 1 of this announcement.** Complete and accurate data is essential to insure fair evaluation of candidates. Your application will be the basis for ranking these factors: (3 to 8 KSA FACTORS WILL BE USED). If more than five (5) qualified applicants apply, the evaluation procedures in Article Seven (7) of the negotiated contract applies to Area I applicants. The State Merit Placement Plan (DMAMT (AR) Regulation 690-335) applies to Area II applicants. **THIS IS A BARGAINING UNIT POSITION.**

EQUAL OPPORTUNITY: THE MONTANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. SELECTION FOR THIS POSITION WILL BE MADE WITHOUT REGARD TO RACE, RELIGION, AGE, NATIONAL ORIGIN, SEX, POLITICAL AFFILIATION, MARITAL STATUS, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION, OR ANY OTHER NON-MERIT FACTOR.

INSTRUCTIONS FOR APPLYING: Current Technicians (Area I) **must** submit a DMAMT Form 690-1-E, continuation pages may be included. The HRO will use DMAMT Form 690-1-E to establish your basic eligibility. Area II applicants may submit one or a combination of the following: DMAMT-690-1-E, Optional Form 612, SF 171 or any other written format. All forms and instructions are available at the HRO in Helena or Great Falls, MT. Applications will be retained by the HRO, Helena, as they are used to support this announcement. Verbal applications will not be accepted or considered. **Applications postmarked after 2400 hours on the closing date will not be considered. APPLICATIONS FAXED (324-3135) OR E-MAILED (hrojva@mtgrea.ang.af.mil) TO THE HRO WILL NOW BE CONSIDERED. USE OF GOVERNMENT ENVELOPES AND POSTAGE FOR MAILING OF JOB APPLICATIONS IS PROHIBITED.** Applicants may request a personal or telephone interview, and should indicate this on their applications. Applicants will be notified as to date, time, and place of interview. Applications will be sent to: **THE ADJUTANT GENERAL, STATE OF MONTANA, ATTN: HRO-STAFFING, PO Box 4789, FT HARRISON, MT. 59636-4789.** Please call (406) 324-3122/3133/3138, DSN: 324-3122/3133/3138 for any additional information or clarification of application procedures. For application/forms and a list of open job vacancy announcements visit our webpage at:

WWW.DMA.MT.GOV/HRO/

REMINDER: A male applicant selected for a new appointment who was born after 31 Dec 1959 must be registered with Selective Service and must have signed the pre-appointment certification statement for Selective Service registration prior to appointment with the Federal Government. This position is Title 32 (Excepted Civil Service), not Title 5 (Competitive Civil Service). National Guard Technicians of the Montana National Guard are employed under the authority of Title 32 USC 709, and as such are subject to appellant provisions of Title 32.

FOR THE ADJUTANT GENERAL:

TROY A. FROST, MAJ, MT NG
Human Resource Officer

TECHNICIAN VACANCY ANNOUNCEMENT NUMBER 06-440

BASIC ELIGIBILITY FACTORS: Document prior experience, education, and training relating to each KNOWLEDGE, SKILL, AND ABILITY (KSA's), General, and Specialized Experience requirements.

KSA'S FOR RANGE OPERATIONS SPECIALIST, GS-0301-11, 70569000

1. Knowledge of computer based war gaming systems (such as JANUS, BCBST, and War Fighter Exercises).
2. Skill in preparing, reviewing, and evaluating Risk Assessments and their mitigation measures.
3. Skill in analyzing, evaluating, and resolving complicated training scenario problems.
4. Skill in using the ARNG Training Management Cycle.
5. Ability to interpret and apply Army Safety Regulations regarding live fire operations; to include indoor and outdoor ranges.
6. Ability to review and provide feedback on Army Training tactics, techniques, and procedures.
7. Skill in assigning work of subordinates and providing supervisory and management duties; such as merit promotions, career development, employee counseling, performance standards and evaluations.

GENERAL EXPERIENCE: General experience, education, or training which demonstrates the applicant's knowledge of range operations and surface danger zone.

SPECIALIZED EXPERIENCE: Must have 36 months of specialized experience which demonstrates the applicant's skill to implement range operation management; such as range development, usage, and safety applications.

/SIGNED/
LONNIE COOK
MAJ, MT ARNG
Base Operations Supervisor